

Corrigendum – 02

Date: 14.10.2022

NIT No. 83 Dated 11/10/2022

MPIDC/Event-RFP/2022/83 (Tender ID: 2022_MIDCL_226977_1)

Name of Work: Appointment of Event Management Company for Comprehensive Management of Pravasi Bhartiya Divas-2023 being organized in Indore, Madhya Pradesh

With reference to the above tender:

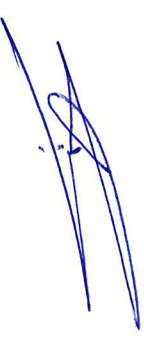
1. The reply to the pre-bid queries received from various agencies is annexed herewith.
2. The reference number mentioned in the uploaded BOQ should be read as **MPIDC/Event-RFP/2022/83**.



Director

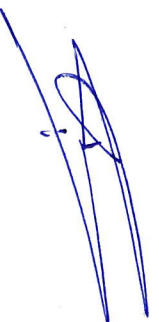
RFP For "Appointment of Event Management Company for Comprehensive Management of Pravasi Bhartiya Divas-2023 being organized in Indore, Madhya Pradesh"

S. No.	Clause Number	Clause as per RFP	Query	Response
1.	Page no. 30/ B. Tech. Evaluation Criteria/Point 2 and Sub Point 2.1	Work order with Completion Certificate for the same.	In Case of absence of Completion certificate. Suggestion if following documents to be considered like : - Work Order Plus Utilization Certificate - Proof payment from client including Invoice and receipt of payment - As all these docs certified that the project was completed successfully.	No Change. Read as RFP dated 11/10/2022
2.	BOQ/1.05/Artist Referred.	Person Rate for artist (10 persons per day)	No clarity on category of artist. Does agency to factor for their stay & travel cost well other than their fee.	Refer BOQ
3.	BOQ Pg 90/ /1.49	Professional Fee: 3D Animations/ Content Creations for inaugural and technical sessions	Duration of 5 qty. animations are not specified.	Duration of same shall be in accordance to the approved branding and publicity plan
4.	4 Pg.68/4.1.2.2/Sub point B	Infrastructure Setup for exhibition: EMC shall have to facilitate for booking of space/stalls or exhibition, raise invoices, collect amount by DD -- -----deposit the revenue with the authority.	Agency can handle the allocation and collection of fund in coordination with the designated office appointed. All invoices and payments to be in favor of client only. EMC can keep a track and follow up. Please confirm.	No Change. To be read as per RFP



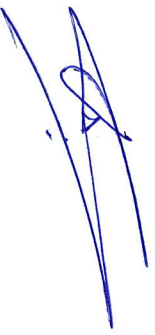
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5. No.	Clause Number	Clause as per RFP	Query	Response
5.	Annex – 2 Pre- Qualification Criteria, Sub Point PQ. 4	EPF Registration,	<p>If Lead Partner is qualifying the EPF criteria. Is it mandatory for consortium as well to be EPF registered? MANDATORY ELIGIBILITY REQUIREMENTS FOR REGISTRATION UNDER EPF:</p> <p>1) The Employees Provident Fund (EPF) is a scheme run by the ‘Employees Provident Fund Organization (EPFO)’ which is aimed at providing social security & retirement benefits to eligible employees.</p> <p>2) An enterprise or firm having more than 20 employees should compulsorily opt for EPF Registration. There is also a provision for voluntary registration for entities employing less than 20 employees.</p> <p>3) Only the employees drawing a salary of Rs. 15,000 per month (Basic+ DA) are eligible to be registered under EPF. Any employee with monthly salary of more than Rs. 15,000 are not eligible for EPF.</p> <p>We have all our employees above the salary of 15,000/- and hence we don't fall under this category.</p> <p>Do we need to factor for the cost of elements mentioned in brief but not mentioned in BOQ in overall cost proposed. For Ex: On page no. 64, Main point 4.1.2.1 and Sub point (IX) Where in agency to provide the 2 charging stations but in BOQ this element is missing as the cost.</p>	<p>EPF registration is mandatory for the Lead member, however other member of the JV may submit a notarised affidavit clearly specifying the waiver for the same as per prevailing guidelines pertaining to EPF registration.</p>
6.	On page no. 64, Main point 4.1.2.1 and Sub point IX	EMC shall install and maintain 2 Nos. Charging Stations at the Grand hall / Entire Venue at the designated locations as approved in the master layout/ master plan.		<p>Cost pertaining to the requirements specified in the RFP shall be factored in the cost of similar items specified in the BOQ in case price for the same is not asked for in the Price Bid</p>



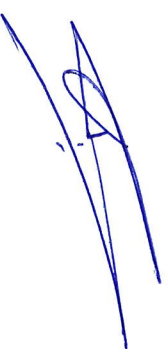
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7.	Pg. 28	EPF Registration	Do we have to give all EPF details PQ 4 Sole Bidder /All Member of the consortium should have valid of deduction EPF registration.	Refer answer to point #5 above
8.	Pg.30 Point 1.2.	2.In-House Capability Point No Supporting Documents	1. Can We Provide Details of Employees on Letter Head of CA declaration 2. EPF details along with proof of EPF deduction and deposit to EPFO of all the employees enlisted shall be provided for at least last 6 Months from the date of Bid Submission. OR List of Employees/ Personnel duly certified by a Chartered Accountant clearly specifying the employment duration / association period of the personnel.	No Change. Shall be read as per RFP
9.	Pg.41	3. Form Tech 3. I/We who is/are ----- (status I the firm/ company) - ----- -----and competent for submission of the affidavit on behalf of M/S (contractor) do solemnly affirm on oath and state that:	Please Clarify on this point. We gave our Authorized Signatory Name in or Our Managing Director	Authorised Signatory



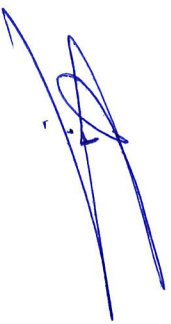
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10.	[6.1 (A.4)]	<p>4. Form Tech – 11 (CV of Key Personal)</p> <p>Notes: 1. Use separate form for each Key Personnel and Professional Personnel. 2. Each page of the CV shall be signed and dated by both the Personnel concerned and by the Authorized Representative of the Applicant firm along with the seal of the firm. 3. Authority may seek residence address for last five years of persons filling up this form.</p>	<p>Pleased clarified in this point Point.</p> <p>Do we submit address proof of the Key Personal and Their Qualification degrees as well as with their CV .</p>	To be submitted in case asked for the same
11.	Pg 84 1.03	<p>Glimpses of M.P “Exhibition” Conceptualisation designing and installation of temperature controlled Air-Conditioned, Wooden Floored, Carpeted, German Hangar, with fire retardant roof and side covers including internal light, entry arch, façade, backdrop and glass doors.</p>	<p>>All the halls need to be included in this one hangar or multiple hangars needs to be erected >Proposed venue by the department does not have enough land space to accommodate the 7000sq meter hangar. Please provide clarity on the venue, so a proper tentative layout can be proposed.</p>	Bidder to plan and propose for the same.



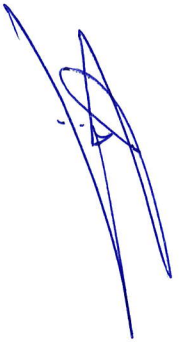
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12.	Pg 89 1.40,1.41,1.42	Preview Meetings/VIP Interview rooms	>We need to propose 8 rooms in the layout? >Please clarify	Bidder to plan and propose for the same.
13.	Pg 66 Part E Dinner and Lunch	E. Dinner/lunch	>For the VIP(seating arrangement) AND Probable pax (buffet) Will it be inside the hangar or separate hangars needs to be installed for both, or the setup needs to be in the brilliant Convention Hall. >Please Clarify	Bidder to plan and propose for the same.
14	28.1 and 1.9	“The bidder’s quoted price is inclusive of all taxes, duties as applicable except for Goods and Services Tax (GST). GST shall be payable as per the applicable laws.” And according point no. 1.9 “the Event Management Company shall pay all such taxes (including GST), duties, fees and other impositions “	Both points are self-contradictory, please clarify GST is inclusive in financial proposal or not	GST shall be payable extra to the EMC Quoted value
15	4.6.2.	“ The Bidder shall develop and provide the entire infrastructure at least 50 days before the event.”	According to this point bidders has to ready infrastructure 50 days before the event. Please clarify	Yes for Digital Exhibition Only. To be read as per RFP issued on 11.10.2022



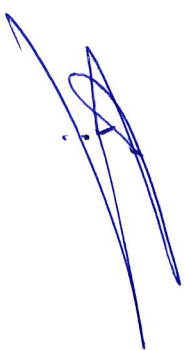
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16	19.7.	The Proposals must be submitted online no later than 18.10.2022 till 17.30 Hrs.	this should be change because all documents showing last date of submission in 26th oct. 2022	As per corrigendum issued on 13.10.2022 this change has been made to submission date. The revised clause reads as follows “The Proposals must be submitted online no later than 26.10.2022 till 17.30 Hrs.” Refer Page 22 of the RFP
17	FIN -1		According to, financial proposals value demanded in this format, but usually we fill financial proposal in only BOQ Excel sheet.	<i>Summary of services is specified in the FIN -1. The bidder shall have to fill the rates of all the items in the price Bid Form (BOQ Excel Sheet) and submit the same. The final quoted amount as per the price bid form shall only be considered for further evaluation.</i>
18	Pg 85 /1.04	“Installation of at least 10 Nos. Working Model with adequate lighting setup according to the approved theme and concept each on an area to the extent of approximately 300 Sqft.”	Kindly clearly explain what’s working model and specification of these models also a video link if possible, for reference	Operational representation of the project.
19.	PQ-2 on Pg. 28 and Technical Evaluation Criteria 2 on Pg. 30-31		Work Orders from Industry Chambers/Partners As mentioned, and discussed in the pre bid meeting, we would request you to consider to allow the work orders on the similar events issued by FICCI/CII to be valid, as the case in most of the large scale Government events is that the event is routed through industry partners like FICC /CII. Please confirm.	Certificates issued from National Level association of Industries (CII/ FICCI etc.) shall also be considered in addition to what is specified in the revised RFP dated 11/10/2022.



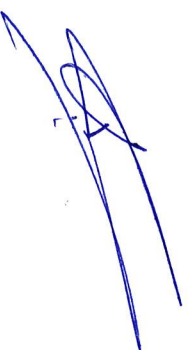
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				<p>Revised PQ-2 Specific Requirements to be as follows:</p> <p>Sole Bidder /All Member of the consortium jointly should have experience of organizing at-least Two (2) similar Events in last 5 (Five) years either with the State or Central Government/ PSUs/ National Industrial Association (FICCI/CII etc.) ; encompassing tasks such as conceptualizing, designing, and management of events.</p> <p>Technical Evaluation Criteria 2.1: Sole Bidder / All members of the Consortium jointly should have experience of organizing similar Events in last 5 (Five) years either with the State or Central Government/ PSUs/ National Industrial Association (FICCI/CII etc.); encompassing tasks such as conceptualizing, designing, and management of events.</p> <p>Technical Evaluation Criteria 2.2: Sole Bidder / All members of the Consortium jointly should have experience of organizing similar events in last 5 (Five) years either with the State or Central Government/ PSUs/ National Industrial Association (FICCI/CII etc.); attended by either of the Top 3 dignitaries mentioned in the table of precedence issued by President's Secretariat i.e. President, Vice President and PM</p>



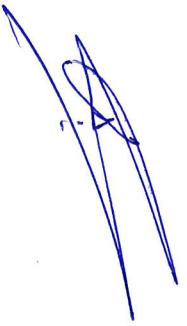
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20			<p>EPF requirement The point mentioned in the RFP is that to prove the number of employees as per the EPF data as one of the many proofs required, however presently a lot of employees work as professional consultants, therefore as discussed in the pre bid meeting, we request you to kindly look into this point. The employee strength could be proved on the basis of salary disbursements and bank statements. Please confirm</p>	<p>No change in RFP, Pg.30 -Technical Evaluation Criteria 1.2.- In-House Capability 1. Self-certified list (Form Tech-7) of in-house employees/ professionals 2. EPF details along with proof of EPF deduction and deposit to EPFO of all the employees enlisted shall be provided for at least last 6 Months from the date of Bid Submission. OR List of Employees/ Personnel duly certified by a Chartered Accountant clearly specifying the employment duration / association period of the personnel. 3. Salary disbursement proof in the form of Bank statement.</p>
21	RFP Page 30 (Point 2.1)	Relevant Experience of the Applicant	Under supporting documents, completion of the project is usually validated by Utilisation Certificate and release of Bank Guarantees against the project, by the employer. Hope this is acceptable?	No Change. To be read as per RFP
22	RFP Page 60 (Para 2)	Scope of work	EMC to make provision for additional two days i.e 11th and 12th Jan 2022 for all the services as per RFP. Though it is mentioned that additional cost shall be borne by Govt of M.P, will it be paid directly to the service provider by Govt of M.P or it will be routed through the EMC? RFP is silent	All the payments pertaining to the events shall be paid to EMC by the Authority.



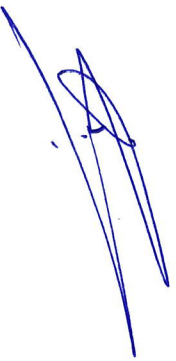
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23	BOQ (Point 1.03)	Glimpses of M.P	on this aspect. Kindly clarify Exhibition The glimpses of M.P exhibition, to be held at the land made available outside BCC/side of Petrol Pump as evident during our site visit. This land needs to be levelled and then made available to EMC by MP Government. Even water tank is to be removed to enable 7000 sqm of land availability. Kindly confirm the same.	Bidder to plan and propose the same as per existing situations.
24	RFP Page 75 (point 4.6.2) and Page 78 (Point 5)	Infrastructure development for Digital Exhibition	It is mentioned that EMC has to provide the entire infrastructure of Digital exhibition at least 50 days before the event i.e. 16 Nov 2022. This implies that the venue needs to be made available to EMC latest by 7 th Nov. Please confirm.	Yes.
25	RFP Page 71 (point 4.2.1.iv) and BoQ (point 7.19)	Access Control	In RFP it is mentioned that the badges for delegates are to be barcode/QR code enabled. But RFP also mentions that RFID reader at main gate is required to facilitate the entry of pass holders etc. Are both technologies required, as the hardware installations would be different, and RFID will not add any additional value? Please clarify.	Bidder shall plan and propose for the same
26	RFP Page 22 (point 17.1)	Reimbursable expenses	All the travel tickets (as per actual) will be reimbursed. Is the travel ticket expenses of EMC towards pre-event, event time and post-event travel, also covered in this clause?	No. Only the travel expenses of dignitaries and official as instructed by the authority shall only be reimbursed
27	RFP Page 110 (point 4) and RFP Page 79	Payment to the EMC and Payment Schedule	In payment schedule on Pg 79, RFP mentioned % of payment of Total Fee on completion of various stages of the project. But on page 110, it says payment shall be made only after successful completion of the event. These seems contradictory. In addition, if the Digital exhibition is to be ready by 16th November, there needs to be payment	No Change in the payment Schedule



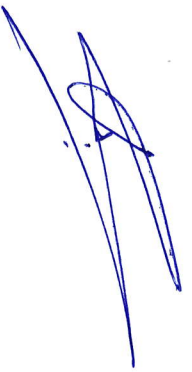
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28	Management Fee		linked to this stage too. Please clarify. No mention of Management Fee in for EMC.	Bidder to quote professional fee. Please refer BOQ for the same.
29	4.7.4	The EMC shall provide the entire venue 7 (Seven) days prior to the Event, shall maintain the entire venue during the event and additional 2 (two) days 2-Days of services for delegates and general public (visitors) as required by the Authority.	Please clarify if this means readying the entire infra 7 days before the event date. This would have massive cost implications. This is contradicting to the quantity mentioned in the BOQ. 5 days booking of the venue is asked in the BOQ.	The venue with entire infra has to be ready 7 days prior to the event, however requirement during the event is as stated in the BOQ. Bidder to quote for the same accordingly.
30	4.6.2	The Bidder shall develop and provide the entire infrastructure at least 50 days before the event.	50 days is an excessive amount of days to provide the infrastructure. The cost implication would be absurd. Request you to kindly reconsider this.	Only the infrastructure for Digital Exhibition is required 50 Days before the event. Bidder to quote accordingly for the same.
31	Pg. 5	Bidder shall have to prepare the technical presentation prior to submission of the technical proposal, no additional time for the preparing the presentations	As the bid is an e-bid, uploading of the presentation online is not feasible. As the presentation date is kept just 3 days post bid submission, we suggest keeping the presentation physically, only to the pre-qualified bidders.	Presentation need not to be uploaded as part of the technical proposal. However, Approach & methodology shall be submitted.

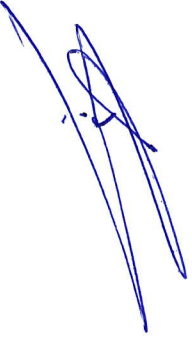


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		post bid submission shall be permitted.		
32	-	-	The area provided for MP Glimpses exhibition is the area shown on Prebid meeting on 28th of Sept. 2022	Yes
33	-	-	<p>Digital Exhibition</p> <p>As decided in the pre bid meeting that the cost of digital exhibition will be around INR 10 crores, will this cost also include the relocation cost for the same within any city in MP? please confirm</p>	<p>Digital exhibition is removed from the scope. Please refer Scope of Work in the RFP</p>
34	-	-	<p>Timelines</p> <p>o As asked and mentioned in the meeting, the completion on entire setup is to be handed over 7 days prior to the event date; we would like to bring to your notice that this will increase the cost of the project exponentially as for this we will have to pay additional 7 days of rental for Venue, all technical inventory like Sound, lights, LEDs, Projectors, Gensets, Cabling, all technical supervisors and manpower and operators and other expenses related to the event. Please advise if the handover deadline can be shifted to 48 hours prior to the event date to keep the project costs efficient and optimized and curtail the wastage of additional resources, if not please specify.</p>	As per RFP



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			<ul style="list-style-type: none"> ○ Dismantling of physical branding over night for change over to GIS branding – after careful consideration and discussion on a realistic and practical response for the request of over-night changeover of all physical branding and elements of MP PBD to MP GIS, it is our view and submission that it will not be possible to do so as the spread of the branding and other related elements will be to wide and it will just not be possible to remove everything without damaging the venue infra and hand over the venue to CII for GIS in time. It is our view that there should be a minimum 5-7 working days of gap between the 2 massive events at the same venue to allow dismantling of physical elements in an orderly fashion. ○ In case of fast track hand over of the venue post MP PBD – The question arises; what will we do with technical hardware such as sound, Lights, LED, Trussing Cabling etc? as these technical inventories are blocked and used on rental basis from various vendors and all the inventory is pre-booked on a schedule, these vendors may or may not have another booking for the inventory post MP PBD and may or may not be able to provide 	

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			<p>for the MP GIS.</p> <ul style="list-style-type: none"> ○ As one of the possible solutions we would like to propose for fast track hand over, we block and use the same vendors for all technical hardware and pass it on to CII, the cost of the same will be added to the project cost, in addition to this we propose to use digital branding and screens everywhere instead of cloth branding or prints as this will be the only viable solution to change the graphics from one event to next seamlessly in less time. However, this will change the requirements of the RFP. 	